

**NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA**  
**Request for Proposals**  
**For**  
**Architectural-Engineering Services for the Sierra Mono Museum Expansion and Renovation**  
**Solicitation No.: ICDBG 17-01**  
**Due Date: November 27, 2017**

**QUESTIONS & ANSWERS**

**11/8/17**

1. The RFP shows a 20 page maximum for submittal. Can those 20 pages be double-sided or is it 20 pages single-sided?

**20 pages double-sided will be acceptable**

2. As an interested architectural firm, can we tour the museum during the museum hours for both a self guided tour of the museum and can ask a staff personnel to see the private administrative areas? Or will there be an official tour with date and time to see the facility for prospective architectural firms?

**Interested firms may visit the museum during public hours, please provide credentials to staff to view the admin areas. Please call to confirm the museum will be open on the date and time of any proposed visits.**

**Hours: Tuesday – Saturday: 10am – 3pm**  
**Sierra Mono Museum**  
**33103 Road 228**  
**North Fork, CA 93643**  
**Telephone: 559.877.2115**

3. Are there any existing 1970's drawings of the current building that includes structural, updated survey/site plan, grading, updated geotechnical report available? Are there any drawings on the dual HVAC system (only one functioning now) and electrical power plan? Are any of the drawings scanned?

**Original construction drawings are not available. As part of the grant application, approximate dimensions were taken to prepare the proposed floor plan and site plan provided. A CAD drawing can be provided to the selected firm, but all dimensions will need to be field verified for accuracy. Surveying, including topography is currently scheduled to be completed and will be provided to the selected firm. A foundation investigation will need to be conducted upon approval of schematic design. The foundation investigation and geotechnical fees will be paid by the Tribe outside of this contract. No HVAC or electrical plans are available. A schematic floor plan and site plan is included in the Needs Assessment and Feasibility Study.**

4. Have there been any updates to the Needs Assessment and Feasibility Study since September 30, 2006?

**No, the Needs Assessment and Feasibility Study has not been updated. A Collections Assessment was conducted in June 2008. Most recently, a Collections Management Assessment was completed in August 2017. Both of the recent assessments provide some information on building needs and can be used by the selected firm to confirm facility needs.**

5. Page 13 of RFP: V.2 It's stated that "Four (6) copies of the proposal shall be submitted". Is it (4) or (6) copies required for submittal?

**Six (6) copies.**

6. Page 13 of RFP: V.3 The deadline is noted as Nov 27 Monday at 5 pm and to be sent to a different address than the Sierra Mono Museum which is closed on Monday. Will North Fork Rancheria of Mono Indians of California place at 57907 Old Mill Site Court, North fork, CA 93643 be opened on Monday until 5PM? Can we FedEx to this address?

**The Tribe is the grant recipient and will be overseeing the implementation. Please submit proposals to the address as stated. The office will be open until 5pm and does received FedEx, USPS, UPS, etc.**

**North Fork Rancheria of Mono Indians of California  
57907 Old Mill Site Court  
North Fork, CA 93643  
Attn: Paul Irwin, Executive Housing Director  
Solicitation No.: ICDBG 17-01**

7. Please let us know if the project is on tribal land or county land subject to Madera County Review.

**The project is on fee land and is subject to the jurisdiction of Madera County for review and permits.**

8. What provisions will be in place for how the artifacts will be handled during construction and will the architect have any management responsibilities for relocation and storage of artifacts?

**The architect will have no management responsibilities for the relocation and storage of artifacts. A moving plan is underway, and will be overseen by the Sierra Mono Museum Board of Directors. The museum will be cleared for the duration of construction.**

9. Will the architect be required to visit site during construction to guard against defects and report to the tribe? (not clear in paragraph 1.2.5)

**Construction Administration will be provided by the Tribe, and site visits during construction will not be a requirement of this contract. A post completion inspection is required as stated in III.1.2.6.**

10. The proposal asks for Four (6) copies of the proposal?

**Six (6) copies.**

11. Surveying

**Surveying is scheduled to be conducted and survey drawings including topo will be provided to the selected firm.**

12. Environmental Testing

**Environmental Testing has been conducted to test for asbestos and lead. Testing results will be provided to the selected firm to incorporate any remediation cost into the budget estimate.**